



## LODGEMENT OF THESIS FOR EXAMINATION FORM

This form should be completed and submitted to the RSC when the thesis is ready for examination.

NOTE: Candidates can not be put under examination until the 'Nomination of Examiner' form has also been received by the RSC.

<b>1</b>	<b>PERSONAL DETAILS</b>										
QUT	Student									Course Code:	
<b>Student Name</b>											
		<i>Surname or Family Name</i>					<i>Given Names</i>				
<b>Research Centre</b>							<b>Faculty</b>				
<b>School</b>							<b>Campus</b>				
<b>Thesis</b>		<b>Thesis by Publication</b>					<b>Thesis by Creative Work</b>				
<b>2</b>	<b>STUDENT CHECKLIST - I confirm that:</b>										
	As a candidate for the degree of _____ at Queensland University of Technology, I have not been enrolled for another tertiary award during the term of my candidature without the knowledge and approval of the University's <b>Research Degrees Committee</b> .										
	3 copies of the thesis, single or double sided, with temporary binding and one electronic copy are attached,										
	At the time of lodgement I am an enrolled student,										
	I have no outstanding fees or charges, and										
	Supervisor details and thesis title as provided are correct and final.										
<b>3</b>	<b>CERTIFICATION FROM Faculty/CHAIR OF FINAL SEMINAR PANEL (normally Principal Supervisor)</b>										
	I confirm that all reasonable efforts have been made by this Faculty to ensure that:										
	The candidate has presented a Final Seminar (required for PhD Candidates only)										
	The candidate has made all changes as required.										
	The thesis is of the required standard for external examination: - the thesis makes an original and significant contribution to the field of research; - the methodology applied in the candidate's research is effective and appropriate for the thesis topic and the course of enrolment; - the thesis reflects competence in the survey of literature and documentation of statements; - the thesis is within the prescribed word limit; - original correspondence from editors has been sighted and that editorial advice has been followed in the manuscripts submitted for examination (if applicable); - acknowledgment is given regarding the inclusion of all published and other sources of information, together with acknowledgement of any substantial financial assistance received for the project;										
	An external PhD candidate has spent at least three months minimum at QUT during the course of his/her enrolment;										
	The candidate's supervisory team as recorded on Callista and/or RM are as listed in the thesis; Thesis supervisor details are the latest available OR										
	Thesis supervisor details are the latest available, please amend the supervisor report on Callista and RM.										
	The Nomination of Examiner Forms is attached with this form or has previously been forwarded to the RSC.										
<b>4. SIGNATURE BLOCK (This section must be completed)</b>											
Student's Signature:								Date:			
Principal Supervisor								Date:			
<b>SUBMIT APPLICATION TO THE FACULTY RESEARCH ADMINISTRATIVE OFFICER:</b>											
<u>OFFICE USE ONLY</u>			SIGNATURE				DATE		EMAIL ADDRESS (please print)		
Director of Research Centre/Head of School or nominee									@qut.edu.au		
Head of School/Course Coordinator (if required by Faculty)									@qut.edu.au		
Faculty Research Committee Chair or nominee									@qut.edu.au		
Faculty PG Admin should forward this form internally to: Thesis Examination Officer, Research Students Centre O Block Podium, QUT Gardens Point						Signed (PhD Candidates only): Chair, Research Degrees Committee					