

Top 10 Tips to Avoid Plagiarism

No 10

Find out the University's policies on academic integrity, including plagiarism and examination policies. Ignorance is no excuse.

Visit these websites:

http://www.mopp.qut.edu.au/D/D_02_06.html

http://www.tils.qut.edu.au/copyrightguide/files/quick_guide_staff.doc

http://www.tils.qut.edu.au/copyrightguide/files/quick_guide_students.doc

http://www.mopp.qut.edu.au/C/C_09_03.html

http://www.mopp.qut.edu.au/D/D_06_01.html

No. 9

Read course guidelines, which almost always include these policies. Read the Student Code of Conduct..

Visit these websites:

http://www.mopp.qut.edu.au/B/B_08_01.html#B_08_01.06.mdoc

<http://www.mopp.qut.edu.au/Appendix/appendix09.html>

http://www.research.qut.edu.au/downloads/StudentCenter/present_rqts.pdf

http://www.research.qut.edu.au/downloads/StudentCenter/Guidelines_for_Graduation_Citations.pdf

<http://www.research.qut.edu.au/downloads/Editors%20Policy%20QUT.doc>

http://www.mopp.qut.edu.au/D/D_08_01.html

No 8

When in doubt about anything, ASK. Your supervisors and Faculty administration staff are here to help you, as is the staff from the Research Students Centre. They want you to succeed!

No 7

Take advantage of on-campus resources specifically designed to assist you such as:

- Teaching and Learning Support Services (TALSS) – Academic Integrity Kit - <https://olt.qut.edu.au/udf/ACADEMICINTEGRITY/sec/index.cfm?>
- The Division of Technology, Information and Learning Support (TILS) - <http://www.tils.qut.edu.au/about/copyright.jsp>
- Library Services - <http://www.library.qut.edu.au/subjectpath/plagiarism.jsp> and <http://pilot.library.qut.edu.au/> - Particularly modules 4 and 6.

No 6

Learn how to properly reference sources by investing in a current edition of the proper citation manual, or by visiting the Library in person or online.

Visit this website:

<http://www.library.qut.edu.au/endnote/styles.jsp>

No 5

Cite to ALL outside sources used, whether quoting, paraphrasing, or borrowing ideas. Referencing your sources enhances your work.

No 4

Information taken from the Internet must also be attributed. Before using Internet-based material, *be sure to evaluate the credibility of the website.*

No 3

Seriously consider reporting academic dishonesty when you see it occur. It's not fair to YOU when others cheat.

No 2

Say NO to people who encourage you to engage in plagiarism, or ask you to assist them in doing so. Don't let others use you.

No 1 – the top tip of all!

Academic misconduct can seriously jeopardize your academic career, your future, and, if you are an international student, your ability to stay in Australia to study. Your reputation is important. Guard it well!